



CYO NEWS

2023-2024 Winter Sports Registration

St. Jane's Winter Sports Registration is currently open!

Pep Squad Girls – Grades K thru 3
Registration open through October 15th
Coordinator: Jessica Patel jessicalspatel@gmail.com

Instructional Basketball Boys and Girls Grades 1-2
Registration open through October 22nd
Coordinator: Nolan Van Wert NolanVW@gmail.com

Early Bird Registration Discount available until October 1st.

CYO Boys/Girls Basketball Grades 3-4
Registration open through October 15th
Coordinator: Nolan Van Wert NolanVW@gmail.com

CYO Boys/Girls Basketball Grades 5-6
Registration open through October 15th
Coordinator: Mike Huber mwh0501@yahoo.com

CYO Boys/Girls Basketball Grades 7-8
Registration open through October 15th
Coordinator: Mike Huber mwh0501@yahoo.com

CYO High School Boys Basketball Grades 9-12
Registration open through November 12th
Coordinator: Mike Huber mwh0501@yahoo.com

To register visit our website and click on Winter Sports Registration: <https://sihawks.com>

Payment is via square link provided at the end of the registration form.

Questions? Email: stjanecyo@gmail.com



13TH ANNUAL HSA TRUNK OR TREAT!



St. Jane Frances de Chantal Church

October 20th 6:00-8:00 PM

Trunk or Treat provides a safe environment for families to enjoy an evening of Halloween fun!
Children trick or treat by going from trunk to trunk.

Come Join us for a Night of Halloween Fun!

Decorate your car for our Car Costume Contest

Prizes for funniest, scariest, most original

Trick or Treating, Music, and Refreshments

\$10.00 PER FAMILY/ NOT PER CAR

- **OPEN TO THE FIRST 100 PAID REGISTRANTS**
- All cars are to enter at the S. Nulton Street entrance, all spots are reserved. If you are planning to do a theme with another car, please arrive together. There are no saving spots.
- **Please note the changes to the arrival times due to the car decorating contest.** There will be different arrival times to accommodate everyone. Please abide the time you are given, or you **WILL NOT BE ALLOWED IN!** This time will appear on your ticket.
- Trick or treating will begin promptly at **6:30PM**
- Each car/registered family **MUST** provide candy/trunk for trick or treating. Parents are asked to please keep their children in their cars until the trick or treating begins, as cars will be moving throughout the lot until all are parked.
- Cars **WILL NOT** be permitted to leave the lot until 8:00PM
- Car costume contest is **OPTIONAL**, but you still must have a trunk with candy to participate.
- This event is open to participating school families only. Announcements will be made regarding this event to keep everyone informed and please remember alcoholic beverages will **NOT** be permitted on St. Jane's Church property during this event!!

2023 Trunk or Treat FAMILY REGISTRATION FORM

Please register in advance to reserve your spot. **Return registration form and payment by October 13th** (Cash or Checks made payable to St Jane HSA) and addressed to **Kara Meisheid c/o Collin in 7B**.

Once a paid form is received an admittance ticket will be sent back to you c/o your child on October 20th. Please remember to bring your ticket the night of Trunk or Treat for your family's admission into this event.

****TICKETS WILL BE SENT TO SCHOOL ON THURSDAY OCTOBER 19TH FOR THE TEACHERS TO HAND OUT TO THE STUDENTS ON FRIDAY OCTOBER 20th FOR YOUR ADMITTANCE INTO THE EVENT!****

****ONCE PAID THE MONEY IS NON-REFUNDABLE****

****TRUNK OR TREAT IS A RAIN OR SHINE EVENT****

Family Name _____

Number of Children Participating _____

Total Number of People Attending _____

Homeroom Section of Oldest Child _____

Participating in the Car Costume Contest YES / NO

(You will receive a time slot to arrive on your ticket. Please arrive at your allotted time)

Please contact Kara Meisheid with any questions at 610.504.1986 or meisheidfamily@gmail.com



TRUNK OR TREAT

STUDENT VOLUNTEERS


Any 7th or 8th Grader looking for service hours
please sign up to help with this event!

We need help on October 20th with setting up
before, assisting during and cleaning up
after the event.

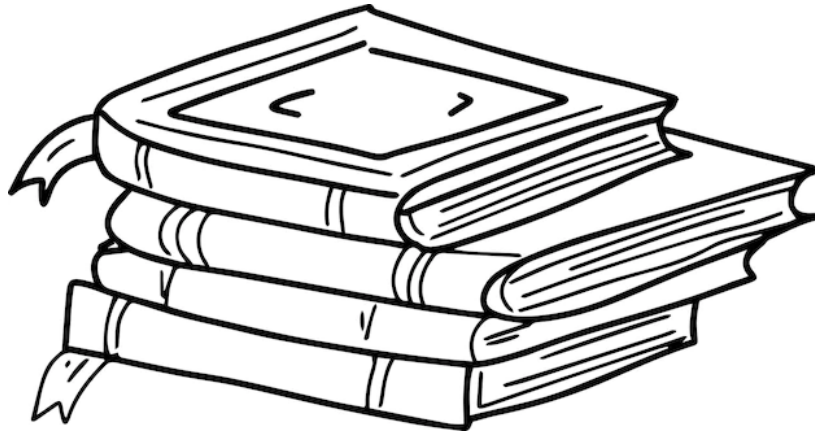
Trunk or Treat provides a safe, fun night of
Halloween fun. And takes place on October 20th,
2023 from 6-8PM at the St Jane's Church parking
lot off of S. Nulton Ave.

If you're interested in volunteering, please fill out the
google form [Trunk or Treat Volunteer Registration](#)

If you have any questions or concerns, please contact
Kara Meischeid (610)504-1986 or
meischeidfamily@gmail.com



Academic Bowl Schedule 2023-2024



Who? Any student in seventh or eighth grade

When? Tuesdays 2:15-3:15 beginning on October 3, 2023

- Please read the attached schedule carefully
- Competitions against other diocesan schools usually begin in March.

How? Return the bottom portion of this paper to Mr. Dicker by Friday, September 29 if you would like to participate.

Student Name: _____

Parent Signature: _____

Parent Email: _____

Parent Cell Number: _____

Thank you for your interest in participating in Academic Bowl this school year! Please plan on attending practices on Tuesdays from 2:15 until 3:15 PM on the following dates:

October 3, 17 (Eighth Grade only)

10, 31 (Seventh Grade only)

November 7, 28 (Eighth Grade only)

14 (Seventh Grade only)

December 12 (Eighth Grade only)

5, 19 (Seventh Grade only)

January 9, 16, 23, 30 (Competition Team)

February 6, 13, 20, 27 (Competition Team)

**Competitions are usually held in March. Dates and locations will be shared with you once that information is available.*

***Please let Mr. Dicker know if you are going to miss a practice.*

The Bibliotech Club

Calling all Fifth Grade Bibliophiles!

There is nothing like bonding over a collection of books.

Join us for read-alouds, movie comparisons, crafting, music, and fellowship.

Club fee is \$8.00 per student.



Please return permission slip/\$8.00 cash in an envelope to Mrs. B. class 5B by 9/25/23.

Club Meets: Thursdays 2 - 3:30 p.m.

September 28, October 5, 12, 19, and November 2, 9.

Retain the top portion for the club dates.

Cut and Return bottom portion to Mrs. Bonventre 5B

Yes, my child _____
first name last name homeroom

Has permission to attend the Bibliotech Club. Emergency contact phone # _____

Please check one of the following: () 3:30 pm parent pick up () will be going to aftercare

Parent _____
please print signature

- ☐ Yes, I am able to help provide a snack for the group. Please contact me with the number of students in the group and a date to provide a snack. Prepackaged snacks may be sent in early and stored in the classroom until needed.

ST. JANE SCHOOL

PICTURE DAY

October 5, 2023

It's right around the corner!



To prepay for your order go to:
ORDERS.CHRISTMASCITYSTUDIO.COM
and enter your School Code: **STJANE23**

PREPAY EXPIRES AT MIDNIGHT ON PICTURE DAY,
orders placed after prepay expires may incur shipping fees.



CHRISTMAS CITY STUDIO

3200 Farmersville Rd., Bethlehem, PA 18020 • christmascitystudio.com • 610.691.2109





St. Jane Frances de Chantal School

1900 Washington Blvd. • Easton, PA 18042
610-253-8442 • www.stjaneschool.com
principal@stjaneschool.com

A Catholic Tradition in Academic Excellence

October 3, 2023

Dear Parent/Guardian,

We will be presenting the yearly *Circle of Grace Child Protection Catechesis Training* to all students the week of October 23, 2023. Grade-appropriate modules are designed for K - 12 students. This training emphasizes dignity and respect for one's body, appropriate boundaries, and awareness of child protection topics. Children learn to recognize when they are safe or unsafe and know how to bring their concerns, fears, and uncertainties to the trusted adults in their lives.

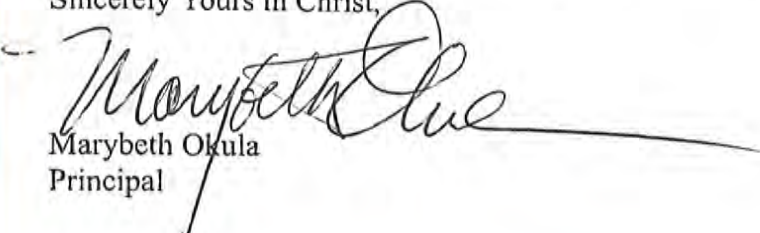
Circle of Grace equips children with essential knowledge and safety skills rooted in the Catholic faith. Genesis 1:27 tells us that we are created "male and female in God's image" and God saw this as "very good." In that goodness, we are meant to respect ourselves and everyone else as persons created and loved by God.

Circle of Grace assists the children in recognizing God's love by helping them to understand that each of us lives and moves in a Circle of Grace. One can imagine their own *Circle of Grace* by putting their arms above their head and then circling down in front of their body, including side to side. This circle holds our very essence in mind, heart, soul, and sexuality. *Circle of Grace* brings God into the center of child protection catechesis by teaching God's presence and assistance in difficult or confusing situations, respect for self and others, and skills for good decision making.

If you do *not* wish for your child to receive this *Circle of Grace Child Protection Catechesis Training* in school, please submit a written request to the office no later than October 16, 2023 requesting this curriculum be sent home. If you opt-out of this in-school training, you will be asked to review the material with your child at home. Your child will then be asked to complete and return the training evaluation form to their teacher.

We look forward to providing the children with this important training. Please contact me if you have any questions about the *Circle of Grace* program or child protection catechesis in the Diocese of Allentown. The safety of our students is always a top priority.

Sincerely Yours in Christ,


Marybeth Okula
Principal

Sudden Cardiac Arrest Education and Information

What is sudden cardiac arrest?

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is NOT a heart attack. A heart attack may cause SCA, but they are not the same. A heart attack is caused by a blockage that stops the flow of blood to the heart. SCA is a malfunction in the heart's electrical system, causing the heart to suddenly stop beating.

If not treated within minutes, SCA results in death. The normal rhythm of the heart can only be restored with defibrillation, an electrical shock that is safely delivered to the chest by an automated external defibrillator (AED).

How common is sudden cardiac arrest?

The Centers for Disease Control and Prevention estimate that every year there are about 300,000 cardiac arrests outside hospitals. About 2,000 patients under 25 die of SCA each year.

Are there warning signs?

Although SCA happens unexpectedly, some people may have signs or symptoms, such as:

- dizziness;
- lightheadedness;
- shortness of breath;
- difficulty breathing;
- racing or fluttering heartbeat (palpitations);
- syncope (fainting);
- fatigue (extreme tiredness);
- weakness;
- nausea;
- vomiting; and
- chest pains.

These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. SCA can be prevented if the underlying causes can be diagnosed and treated.

What are the risks of practicing or playing after experiencing these symptoms?

There are risks associated with continuing to practice or play after experiencing these symptoms. When the heart stops, so does the blood that flows to the brain and other vital organs. Death or permanent brain damage can occur in just a few minutes. Most people who have SCA die from it. Symptoms are the body's way of indicating that something might be wrong. Athletes who experience one or more symptoms should get checked out.

What is the best way to treat Sudden Cardiac Arrest?

- Early Recognition of SCA
- Early 9-1-1 access
- Early CPR
- Early Defibrillation
- Early Advance Care

Act 59 – the Sudden Cardiac Arrest Prevention Act (the Act)

The Act is intended to keep student athletes safe while practicing or playing. The Act requires:

- Any student athlete who has signs or symptoms of SCA must be removed from play. The symptoms can happen before, during or after activity. Play includes all athletic activity.
- Before returning to play, the athlete must be evaluated. Clearance to return to play must be in writing. The evaluation must be performed by a licensed physician, certified registered nurse practitioner or cardiologist (heart doctor). The licensed physician or certified registered nurse practitioner may consult any other licensed or certified medical professionals.

☐ I acknowledge that I have reviewed and understand the symptoms and warning signs of SCA.

SIGNATURE

DATE

PRINTED NAME

Parish/School Name

Location

District

CYO Coaches Clinic

All coaches must attend this clinic within the 1st year of coaching in order to remain eligible to coach. This clinic is required one time only and costs \$25.00.

Updates will be provided when registration is available.

The clinics for 2023-2023 are as follows:

Saturday, October 21, 2023

9:00 AM to 12:00 PM

Registration Deadline: October 16, 2023

St. Thomas More Family Center
1040 Flexer Avenue
Allentown, PA 18103

Saturday November 11, 2023

9:00 AM to 12:00 PM

Registration Deadline: November 6, 2023

St. Benedicts Parish
2020 Chestnut Hill Road
Mohnton, PA 19546

Saturday, March2, 2024

9:00 AM to 12:00 PM

Registration Deadline: February 26, 2024

Our Lady of Perpetual Help
3221 Santee Road
Bethlehem, PA 18020

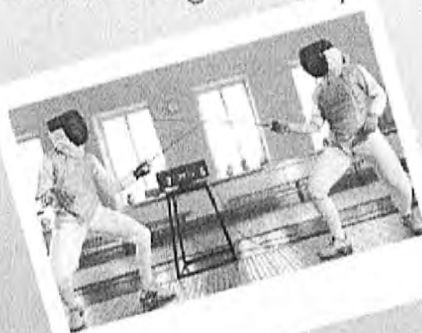


AFTER SCHOOL FENCING

Fencing is an exciting sport that will challenge your child mentally and physically.

Introduction to Foil

Students will learn footwork, bladework, rules of play, and strategy. Focus will be on a combination of drill work, games, and bouting to develop the skills needed to participate in a beginner competition at conclusion of the session. Ages 7 & up!



CONTACT US

614-202-9578

info@fatesfencingacademy.com

\$150

Online Registration
Six Weeks every
Tuesday 2:15-3:15pm

STARTING October 10th

Class will canceled if there are fewer than six students register; class size will be limited to twenty

To register please
visit us at:

<https://app.upperhand.io/customers/1686-fates-fencing-academy/events/99454-after-school-st-dot-jane-francis-de-chantal>





DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

File of: _____

school/parish/preschool/other

Audited by: _____

employee/ volunteer/ vendor/
minor/ contractor/ other

Documents:

☐ **FBI Fingerprint Record Check**

*need
code*

- Employee- School PDE prints, Parish DHS prints
- All Volunteers – DHS prints
- Memo for PDE prints
- Date of print

yes / no / n/a

Type of print: _____

yes / no / n/a

_____/_____/_____

☐ **PA State Police Criminal Record Check (PATCH)**

- Employee/ Volunteer/Vendor/Contractor has PATCH report
- Date of print

yes / no / n/a

_____/_____/_____

☐ **PA Child Abuse History Certificate**

*need
code*

- Employee/ Volunteer/Vendor/Contractor has Child Abuse report
- Date of print

yes / no / n/a

_____/_____/_____

☐ **2022 Diocese Code of Conduct Acknowledgement**

- Signed acknowledgement

yes / no / n/a

☐ **2022 Diocese Sexual Abuse Policy Acknowledgement**

- Signed acknowledgement

yes / no / n/a

☐ **2022 Diocese "SMEC" Policy Acknowledgement
(Social Media Electronic Communications Policy)**

- Signed acknowledgement

yes / no / n/a

☐ **Mandated Reporter Training Date**

- Expires every 5 years from date of training.

_____/_____/_____

☐ **Protecting God's Children Certificate of Completion**

yes / no / n/a

☐ **Child Protective Services Law Signed Acknowledgement**

yes / no / n/a

☐ **Motor Vehicle Report**

- Individual drives on behalf of location
- MVR in file

yes / no / n/a

yes / no / n/a _____

☐ **Signed Background Check Authorization Form**

yes / no / n/a _____

☐ **National Sex Offender Registry (NSOR or NSOL)**

yes / no / n/a _____

Revised 4/25/2023

OFFICE ADDRESS: 1515 MARTIN LUTHER KING JUNIOR DRIVE,
ALLENTOWN, PENNSYLVANIA 18102



DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

SAFE ENVIRONMENT PARISH & SCHOOL VOLUNTEER REQUIREMENTS CHECKLIST

All Volunteers who might have contact with children must have the following:

1. **Pennsylvania State Police Criminal Record Check** (Pennsylvania Access to Criminal History (PATCH)) (Less than one year old, **recheck every 5 years**) – new volunteers please complete **PATCH** online at: **Pennsylvania Access To Criminal History - Home (state.pa.us)** please click on “New Volunteer Record Check”, OR send your completed “Background Authorization Form” to **punger@allentowndiocese.org**
2. **Pennsylvania Child Abuse History Certificate** (**Recheck every 5 years**). To obtain the **Pennsylvania Child Abuse History Certificate**: **<https://www.compass.state.pa.us/cwis/public/home>**. A free check is available every 57 months. A free payment code is available through your Local Safe Environment Coordinator (LSEC) or your CYO Representative.
3. **Federal Bureau of Investigation Criminal “DHS” Background Fingerprint Check** (18+ years old) (less than one year old, **recheck every 5 years**) – payment code is available through your Local Safe Environment Coordinator or your CYO Representative. Register for the fingerprint at **<https://enroll.identogo.com>** with payment code obtained from Local Safe Environment Coordinator (LSEC). During registration, make an appointment for fingerprint scanning at a nearby public site. Print receipt, take it to the appointment and provide receipt to the LSEC. Approximately two weeks after fingerprinting, you will receive the results in the mail. Bring the **original document** to the Local Safe Environment Coordinator for submission to the Diocese when you receive it.
4. **Signed Acknowledgment form for 2022 Diocese of Allentown Sexual Abuse Policy** which can be reviewed at: **<https://www.allentowndiocese.org/sites/default/files/2023-01/SexualAbusePolicy2022.pdf>**
5. **Signed Acknowledgment form for 2022 Diocese of Allentown Code of Conduct Policy** which can be reviewed at: **<https://www.allentowndiocese.org/sites/default/files/2023-01/CodeofConduct2022.pdf>**
6. **Signed Acknowledgment form for 2022 Diocese of Allentown Social Media and Electronic Communications Policy** which can be reviewed at: **<https://www.allentowndiocese.org/sites/default/files/2023-01/SocialMediaPolicy2022.pdf>**
7. **Protecting God's Children** attendance certificate, only needs to be done once, please see attached directions. Print certificate of completion
8. **Certificate from Mandated Reporting Training** (**good for 5 years**) Mandated Reporter Training can be done at **www.reportabusepa.pitt.edu**. Please see attached directions. Print certificate of completion.
9. **Acknowledgement Form for Child Protective Services Law (CPSL) Policy**. Review the Diocese of Allentown's Child Protective Services Law Policy (attached) and sign the acknowledgement form.
10. **Signed Background Check Authorization Form**, attached
11. **Motor Vehicle Report** – if driving on behalf of a Diocesan location, please fill out part “C” and “E” of the attached “Request for Driver Information Form”. Please mail original to Diocese of Allentown Safe Environment Office, PO Box F, Allentown PA 18105-1538
12. **National Sex Offender Registry Check**, must be less than a year old and completed every five years. **<https://www.dhs.pa.gov/KeepKidsSafe/Resources/Documents/NSOR.APPLICATION.05.02.22.pdf>**

OFFICE ADDRESS: 1515 MARTIN LUTHER KING JUNIOR DRIVE,
ALLENTOWN, PENNSYLVANIA 18102

ALLENTOWNDIOCESE.ORG | AD-TODAY.COM
Revised 2/14/2023



DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

**Background Check Authorization Form for:
Lay Employees, Volunteers, Contactors, & Religious**

Have you resided in the State of
Pennsylvania for more than a
year?
Yes _____ No _____

Does position require interaction
with children? Yes _____ No _____

UEID _____

Location Type:

☐ Parish

☐ School

☐ Both

Diocesan Position:

☐ Contractor

☐ Employee

☐ Priest

☐ Religious

☐ Teacher

☐ Volunteer

PERSONAL INFORMATION - PLEASE PRINT

Full Name _____
Last First Middle

☐ Female
☐ Male

Alias(es) _____
Last First Middle

Race _____

Date of Birth: ____ / ____ / ____
Mm dd yyyy

Social Security Number _____
Employees Only

Current Address: _____
Street Address Apartment Number

City State Zip Code

Phone: _____ Email Address: _____

Diocesan Location _____
Site Name (IE St. Joseph) City (Bethlehem)

ACKNOWLEDGEMENT SIGNATURE

I hereby grant the Diocese of Allentown permission to complete a Criminal Background Check, to conduct a social security number verification, FBI fingerprinting and to complete a Motor Vehicle Check, if applicable. I consent to the Diocese following these procedures, making these inquiries and sharing this information with another Roman Catholic Diocese, as necessary.

Signature

Date

- * Forward completed form to your Local Safe Environment Coordinator, or Janice Woolley, Audit & Training Supervisor, PO Box F, Allentown PA 18105.
- * Parish /School must retain a copy of this completed form in the employee/volunteer's file.
- * Fair Credit Reporting Act (FCRA) Summary of Rights on reverse side of form.

PLEASE KEEP THESE INSTRUCTIONS FOR REFERENCE

DIocese of Allentown
Instructions to Obtain VOLUNTEER

Child Abuse History Certification Clearances

<https://www.compass.state.pa.us/cwis/public/home>

Create and Access an Individual Account

1. Use the address above to access the site to apply for a clearance.
2. You will need to begin the process of applying for a Child Abuse Clearance by creating an individual account. Click the "Create an Individual Account" button.
3. Read the information for creating a Keystone ID on the "Create Keystone ID: General Information" page. Click Next.
4. Create a Keystone ID. It can be any user name that you are familiar with for example: "lastnamefirstnameinitialmiddleinitial like "smithab."
5. Be sure to write down your chosen questions and the answers exactly. You will need the exact spelling of the answer for future use when asked the question as a security measure.
6. At this point you will receive an email with your Keystone ID (user name). Print this email for your records. You will receive a second email with a temporary password. Copy just the password for you next login.
7. Login to the system by clicking "Individual Login" on the home page given above.
8. Click "Access my Clearances."
9. Use your Keystone ID and the temporary password you received in your email to login to the system.
10. Choose a method to verify your identity, either answering security questions or receiving a verification code at your email address.
11. Answer "What type of device are you using?" with one of the following options:
 - a. "Public" as in a public device like one that might be at a library or a school
 - b. "Private" as in a private device that you own
12. Set a permanent password and write it down for your records. Close the window.
13. Login to the system (web address above) again using your Keystone ID and the permanent password that you have set.
14. Once you have logged in, you will be taken to the "My Child Welfare Terms and Conditions" page. Read through it and then select "I have read, fully understand and agree to the My Child Welfare Account Terms and Conditions" box at the bottom of the page and click "Next".
15. Click "Continue."

PLEASE KEEP THESE INSTRUCTIONS FOR REFERENCE

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Applying for a Child Abuse History Certification

16. Click "Create a Clearance Application."
17. Click "Begin"
18. Volunteers should select "Volunteer having contact with children" for the Application purpose:
 - a. **Please note:** Volunteer clearances cannot be used for employment.
19. Enter all requested information. Make sure to include a local address that you have access to, so that you can receive a mailed copy of your results in addition to an electronic copy, if so desired.
20. Be sure to include your social security number that you can receive your results in a timely manner. Applications without a social security number provided can take more time to return results.
21. When you are listing the people you have lived with, please be sure to include your parents, even if you have not lived with them in the last 25 years. This will prevent the application from being kicked back for Insufficient information.
 - a. All applicants who were under 18 years of age in 1975 must list their parents or guardians among their Household Members.
 - b. Those who have passed can still be listed. You can note this rather than giving an age.
22. If you have received a free volunteer code (See label below), please enter it when asked to do so.

Place Fee-Waived Code Label Here

(LSEC Use Only)

23. Once you have completed the application click "Submit." Make note of the application number that shows at the end.

Next Steps:

You should receive an email that your application was received. You will also receive an email when your clearance is ready to access online. If you requested to receive a paper copy in the mail, that should arrive within 2 to 3 weeks, as long as the information you provided was accurate to the best of your knowledge and complete to the satisfaction of ChildLine.

If your application resulted in a letter requesting missing information, you may respond to this either by writing the information on the letter and mailing it back to ChildLine (address at the end of the letter), or you may call the ChildLine Verification Unit using the phone number on the letter to provide the missing information.

PLEASE KEEP THESE INSTRUCTIONS FOR REFERENCE

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DIOCESE OF ALLENTOWN

Instructions to Obtain DHS Fingerprints for all Volunteers and Parish Employees

Go to the registration site: <https://uenroll.identogo.com/>

Enter your Service Code to get started

- Volunteer – **1KG6ZJ** for DHS Volunteer
- Employee – **1KG756** for DHS Employee

Select Schedule or Manage Appointment.

During registration:

- You will be required to enter your personal information.
- Information marked with a red asterisk (*) is required.
- To receive a copy of your receipt by email, you must enter your email as your preferred form of contact. If you do not enter an email, no receipt will be sent to you.
- You will be asked to fill in Employee Information, please enter
Employee Name: Diocese of Allentown
Country: United States
Address Line 1: PO Box F
Address Line 2: - leave blank-
City: Allentown
State: Pennsylvania Postal Code: 18105-1538
- You will be asked if your mailing address is the same as your residential address, please select NO
When the mailing address comes up, please enter, PO Box F, Diocese of Allentown, Allentown PA. 18105. Please enter your home address in the residential address area.

Payment Code

- You will be asked to enter your authorization/coupon/payment code (included on above label). The first 5 digits of the code should correspond to the service code that you used to start the registration process (in yellow above).
- Once you have finished entering your information, you can choose a fingerprint location by zip code. Select an appointment time and schedule your fingerprints.
- Print a copy of the confirmation to take with you to fingerprinting appointment AND for your records.
- At the time of your appointment, you will receive a printed receipt, please give a copy to your location, keep the original for your files.
- An official copy of your results will be sent to your email address if you selected to be contacted through email. Please do not open on your phone. Your unofficial results are only available once, through a one-time use link. Do **NOT** login with your phone because the system doesn't allow letters pulled via mobile devices, but it does count as your single login. Only use the link provided by Identogo when you are on a computer and have the ability to save and print it. Please keep this copy (either from email or regular mail) for your records.

PLEASE KEEP THESE INSTRUCTIONS FOR REFERENCE

ACKNOWLEDGMENT/CERTIFICATION
DIOCESE OF ALLENTOWN
POLICIES AND PROCEDURES REGARDING ALLEGED SEXUAL ABUSE

I acknowledge and certify that I have received or have been given access to the Diocese of Allentown's Policies and Procedures Regarding Alleged Sexual Abuse. I understand that the Diocese of Allentown may amend or modify these Policies and Procedures from time to time in its sole discretion.

I further acknowledge and certify that it is my responsibility to carefully read these Policies and Procedures and to abide by and comply with them at all times. My signature below acknowledges and certifies that I have either read the Policies and Procedures Regarding Alleged Sexual Abuse or have attended a training presentation conducted by the Diocese of Allentown explaining these Policies and Procedures, as well as my responsibility to comply with them.

I acknowledge and certify that I have had an opportunity to ask questions with respect to the Policies and Procedures Regarding Sexual Abuse and have been made aware of who to contact in the event that I have any future questions or concerns in this regard.

Date

Signature of Clergy/Religious/Employee/Volunteer

Location

Printed Name

ACKNOWLEDGMENT/CERTIFICATION
DIOCESE OF ALLENTOWN
POLICIES AND PROCEDURES REGARDING SOCIAL MEDIA AND ELECTRONIC
COMMUNICATIONS

I acknowledge and certify that I have received or have been given access to the Diocese of Allentown's Policies and Procedures Regarding Social Media and Electronic Communications. I understand that the Diocese of Allentown may amend or modify these Policies and Procedures from time to time in its sole discretion.

I further acknowledge and certify that it is my responsibility to carefully read these Policies and Procedures and to abide by and comply with them at all times. My signature below acknowledges and certifies that I have either read the Policies and Procedures Regarding Social Media and Electronic Communications or have attended a training presentation conducted by the Diocese of Allentown explaining these Policies and Procedures, as well as my responsibility to comply with them.

I acknowledge and certify that I have had an opportunity to ask questions with respect to the Policies and Procedures Regarding Social Media and Electronic Communications and have been made aware of who to contact in the event that I have any future questions or concerns in this regard.

Date

Signature of Clergy/Religious/Employee/Volunteer

Location

Printed Name

ACKNOWLEDGMENT/CERTIFICATION
DIOCESE OF ALLENTOWN
POLICIES AND PROCEDURES REGARDING CODE OF CONDUCT

I acknowledge and certify that I have received or have been given access to the Diocese of Allentown's Policies and Procedures Regarding Code of Conduct. I understand that the Diocese of Allentown may amend or modify these Policies and Procedures from time to time in its sole discretion.

I further acknowledge and certify that it is my responsibility to carefully read these Policies and Procedures and to abide by and comply with them at all times. My signature below acknowledges and certifies that I have either read the Policies and Procedures Regarding Code of Conduct or have attended a training presentation conducted by the Diocese of Allentown explaining these Policies and Procedures, as well as my responsibility to comply with them.

I acknowledge and certify that I have had an opportunity to ask questions with respect to the Policies and Procedures Regarding Code of Conduct and have been made aware of who to contact in the event that I have any future questions or concerns in this regard.

Date

Signature of Clergy/Religious/Employee/Volunteer

Location

Printed Name





DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

Instructions to Obtain PGC Certificates

Protecting God's Children Program (PGC)

The Protecting God's Children™ program is a virtual training that includes videos and question and answer segments. All clergy, employees, or volunteers who interact with children are required to attend. Currently Protecting God's Children is once and done.

1. Please visit <https://www.virtusonline.org/virtus/>
2. Select the "First-Time Registrant" button
3. Select  "Begin the registration process"
4. Using the dropdown arrow select "Allentown, PA (Diocese)"
5. Click "yes or no" if you have previously registered with Virtus. Select "No" if you are not sure.
6. Create a username and password, please keep these for future trainings
7. Please fill in all *items. Do not select "No Email," you must have an email address to do the virtual training.
8. Please select the primary location you will be volunteering/employed
Please select at least one primary role you perform at this location
Please select any additional roles you perform at this location
Please enter your actual title or position of service
9. Select "Yes" if you are associated with any other diocesan locations, "No" if you are not.
10. Please answer the four questions on the next page, by selecting "Yes" or "No"
11. Please print and read the documents on the next page, select "I have read and understand this document", fill in your name and the date, select continue.
12. On the next page Select "Online Training" or "Online Spanish Training," then click the "Continue Button"
13. Have you already attended a VIRTUS Protecting God's Children Session? select "Yes" or "No"
14. If you selected "No" please select the training you'd like to take (English or Spanish).
15. Your home page will open, please click on You have 1 online module assigned, to start your training.
16. Thank you for registering for Virtus Online.
17. Upon completion, please sign out. After 72 hours sign back in to your account and print or take a picture your certificate and give to your supervisor or Local Safe Environment Coordinator. Certificate can be found under training history. 
18. The following roles will be assigned monthly online readings on the Virtus website:

Priests	Deacons	Seminarians	Principals	K of C with Squire Programs
DRE/CRE	LSEC	Coaches	Youth Ministers	Prep/CCD Teachers
Employees	Teachers			



DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

Instructions to Obtain Mandated Reporter Certificates

Mandated Reporter Training

The Recognizing and Reporting Child Abuse: Mandated and Permissive Reporting in Pennsylvania Online Training course is available online. All clergy, employees, or volunteers who interact with children are required to attend. Mandated Reporter Training expires every 5 years. Please keep you login information for future trainings.

1. Pa Family Support Alliance website: <https://pafsa.org/>
 - a. Click on "Trainings & Programs" at the top of the page
 - b. Select "Mandated Reporter Training"
 - c. Scroll down the page until you see "Upcoming Virtual Sessions at no cost"
 - d. Look for Virtual Sessions in (month), (click here)
 - d. Select a date and time that works for you
 - e. Fill in all the required boxes marked with * (an asterisk)
 - f. Select "Register"
 - g. You will receive an email with information and the Zoom link. The timeline varies with each instructor.
 - h. Upon completion, please print or take a picture of your certificate and give to your supervisor or Local Safe Environment Coordinator.

2. University of Pittsburgh's website:
<https://www.reportabusepa.pitt.edu/PublicStudentSignUp.aspx>
 - a. Fill out all required information (blue fields) to create an account.
 - b. Click "Submit" to create a username and password.
 - c. Login using your new credentials in the "Welcome" tab.
 - d. Complete the 3-hour (minimum) training course.
 - e. Upon completion, please print or take a picture of your certificate and give to your supervisor or Local Safe Environment Coordinator.

OFFICE ADDRESS: 1515 MARTIN LUTHER KING JUNIOR DRIVE,
ALLENTOWN, PENNSYLVANIA 18102

ALLENTOWNDIOCESE.ORG | AD-TODAY.COM
Revised 9/15/2022



Child Protective Services Law

All persons (including volunteers) who come into contact with children at any time in the course of their work **are considered mandated reporters of child abuse** and are required by State Law to report to law enforcement authorities all cases of suspected child abuse.

Any person who willfully fails to report child abuse commits a crime and is subject to prosecution.

Persons having reasonable cause to suspect that a child has been subjected to child abuse, or acts of child abuse, shall report immediately to the following:

- If you suspect a child is in imminent danger from abuse,
PLEASE CALL 911 IMMEDIATELY.
 - Please call the Child Abuse Hotline (24-hour): **1-800-932-0313**
 - Please also complete the CY 47 form available from the County Children & Youth Services. It is to be filed within 48 hours of your call. The form is available for completion online at www.compass.state.pa.us/cwis or you may fax or mail the form to the appropriate Office of Children and Youth.
 - Please call the Appropriate Office of Children and Youth Services:

Berks	610-478-6700	Bucks	215-348-6950
Carbon	570-325-3644	Luzerne	570-826-8710
Lehigh	610-782-3064	Monroe	570-420-3590
Northampton	610-829-4690	New Jersey	877-652-2873
Schuylkill	570-628-1050	Montgomery	610-278-5800
 - The Pastor (or Board of Pastors of the Regional School)
 - The Principal of the school
 - Attorney Joseph A. Zator at 610-432-1900; please forward a copy of the CY-47 to Attorney Zator.
 - If abuse occurs in a school setting, there may be additional reporting requirements. Please see your Principal. If the suspected perpetrator is the Principal, then see your Pastor, or the Superintendent of Education for the Diocese.
- **Please document who you spoke to and when**

Anyone making a report is immune from civil or criminal liability provided a report is made in good faith.

**The Diocese of Allentown urges any questions
about the interpretation of the law be resolved in favor of reporting.**



DIOCESE OF ALLENTOWN
Child Protective Services Law Policy
Acknowledgment Form

I hereby acknowledge that I have received a copy of the Diocese of Allentown's Child Protective Service Law Policy.

I have reviewed the Child Protective Services Law Policy and understand its contents, and the process that I must complete if I have reasonable cause to suspect that a child has been subjected to child abuse or acts of child abuse.

I further understand that the Diocese of Allentown has issued the Child Protective Services Law Policy for informational or guidance purposes only and that the Diocese does not intend for the Policy to create a contract or any type of binding obligation on the Diocese. The Diocese of Allentown may periodically review the Child Protective Services Law Policy, and it reserves the right to amend or interpret the Policy as it deems appropriate in its sole discretion. A copy of this acknowledgment form shall be placed in my personnel or volunteer file.

(Date)

(Signature of Employee/Volunteer)

(Please print name)

Location (Parish/School/Office)

City



pennsylvania
DEPARTMENT OF TRANSPORTATION

REQUEST FOR DRIVER INFORMATION

DO NOT SEND CASH • SEE REVERSE FOR INSTRUCTIONS

ATTENTION DRIVERS : Please complete Parts C & E ONLY

Return ORIGINAL form to:

Patricia Unger
Diocese of Allentown
P.O. Box F
Allentown, PA 18105

Bureau of Driver Licensing • P.O. Box 66695 • Harrisburg, PA 17106-6695

CHECK (✓) ONE ONLY:

- ☐ BASIC INFORMATION: \$12.00 FEE (Driver history is not included)
☐ 3 YEAR DRIVER RECORD: \$12.00 FEE
☐ 10 YEAR DRIVER RECORD: \$12.00 FEE (Employment Purposes Only)

- ☐ FULL HISTORY: \$12.00 FEE
☐ CERTIFIED DRIVER RECORD: \$38.00 FEE
☐ COPY OF DOCUMENT FROM FILE (MICROFILM): \$12.00 FEE
☐ CERTIFIED COPY OF DOCUMENT FROM FILE: \$38.00 FEE

You may obtain a copy of your own 3 year or 10 year Driving Record on PennDOT's website at www.dmv.pa.gov

A REQUESTER INFORMATION		B END USER OF INFORMATION BEING REQUESTED	
NAME/COMPANY Diocese of Allentown		NAME/COMPANY	
ADDRESS <i>P.O. Box number may be used in addition to the actual address, but cannot be used as the only address.</i> P. O Box F		ADDRESS (P.O. Box not acceptable), need to provide physical location of business/residence	
CITY Allentown	STATE PA	CITY	STATE ZIP CODE
DAYTIME TELEPHONE NUMBER (REQUIRED) (610) 871-5200		DAYTIME TELEPHONE NUMBER (REQUIRED)	
RELATIONSHIP TO DRIVER (REQUIRED)		RELATIONSHIP TO DRIVER (REQUIRED)	
SIGNATURE X		D AFFIDAVIT OF INTENDED USE	
NOTARIZATION NOT REQUIRED WHEN REQUESTING YOUR OWN RECORD		Intended Use of the Information Requested: CHECK ONLY ONE	
C DRIVER INFORMATION:		<input type="checkbox"/> B = Driver Release (Driver must complete Section E.) <input type="checkbox"/> C = Credit Business (Legitimate Business need in connection with a business transaction initiated by the driver.) <input type="checkbox"/> C = Credit Potential Investor, Server or Current Insurer (In connection with an assessment of the credit/payment risks associated with an existing credit obligation.) <input type="checkbox"/> E = Employment (To support the hiring or the continuation of employment. Driver must complete Section E.) <input type="checkbox"/> R = Insurance Company requesting record of person it intends to insure, now insures, or has rejected for insurance. <input type="checkbox"/> K = Court Order must be attached. (A subpoena issued in compliance with Pa. R.C.P. 4009.21 will be accepted in lieu of a court order - NOTE: Filed copy of certificate prerequisite MUST accompany subpoena). <input type="checkbox"/> L = Attorney representing driver identified in Section C (Driver must complete Section E.)	
NAME: LAST FIRST INITIAL		I hereby Certify that	
ADDRESS		PRINTED NAME OF REQUESTER	
CITY		will use the driver record abstract(s) required pursuant to Section 6114 of the Pennsylvania Vehicle Code, for the purpose checked above only and no other reason. This affidavit is filed in compliance with Section 607 of the Fair Credit Reporting Act. I/We have read and signed this form after its completion, and I/We swear or affirm that the statements made herein are true and correct, and that any statement made on or pursuant to this form is subject to the penalties 18 Pa.C.S. Section 4904(b) (relating to unsworn falsifications), which shall include punishment of a fine not exceeding \$2,500, or to a term of imprisonment of not more than one year, or both.	
STATE ZIP CODE		X	
PHONE NUMBER		SIGNATURE OF REQUESTER	
DATE OF BIRTH MONTH DAY YEAR		Title	
DRIVER NUMBER		SUBSCRIBED AND SWORN	
E DRIVER RELEASE:		TO BEFORE ME: MONTH DAY YEAR	
I _____ hereby request		X	
the Department of Transportation to furnish a copy of my PA Driver's Record to _____		SIGNATURE OF PERSON ADMINISTERING OATH	
NAME OF DRIVER		SIGN IN PRESENCE OF NOTARY	
NAME OF PERSON/COMPANY			
X			
SIGNATURE OF DRIVER			
DATE			
F MICROFILM			
TYPE OF DOCUMENT			
DATE OF VIOLATION			
(see list of available documents below)			
Documents Available:			
<ul style="list-style-type: none"> • Citations • Court Certifications • Applications • License Renewals • Judgments • Suspension Credit Affidavits • Ignition Interlock Removal Letter • Suspension/Revocation Letters • Restoration Letters • Rescind Letters • Department Hearing or Exam Notice 			
MESSSENGER NO.			

APPLICATION: National Sex Offender Registry Verification

The following individuals must complete the National Sex Offender Registry verification application:

- Any individual 18 years or older residing in the child care setting where child care is occurring.
- Any individual working for a Regulated Child Care Provider.
- Any individual with an ownership interest (corporate or non-corporate) in a Regulated Child Care Provider and who participates in the organization and management of the operation.
- Any volunteer of a child care provider, group day-care home or family child care home.

Type or print clearly in ink. Fill in all necessary fields on the application. Once completed, use one of the following three options to submit the application for processing:

1. Mail to the Clearance Verification Unit, ChildLine at the following address: Department of Human Services PO Box 8170 Harrisburg, PA 17105-8170; **OR**
2. Scan the completed application and email to: RA-PWNSOR@pa.gov in the subject line list 'NSOR Verification Applicant Last Name (i.e., Smith); **OR**
3. Hand deliver to the Clearance Verification Unit drop off box located at: 2525 North 7th Street, Harrisburg, PA 17110. Free parking is available in the visitor's lot at front of the building.

- Processing time is fourteen days from the date the application is received.
- Retain a copy of the completed application for your record. You may need a copy as proof of your submission for your employer.
- There is no fee for the National Sex Offender Registry verification letter.
- Refer all questions to the Clearance Verification Unit at 877-371-5422.

Purpose of the National Sex Offender Registry Verification (Check one box only)

- ☐ Individual 18 years or older residing in the facility where child care is occurring.
- ☐ Individual working for a Regulated Child Care Provider.
- ☐ Individual with an ownership interest (corporate or non-corporate) in a Regulated Child Care Provider and who participates in the organization and management of the operation.
- ☐ Volunteer of a child-care provider, group-daycare home or family child care home.

Applicant Demographic Information (All fields required)

Full Name (Last, First, Middle Initial): _____

Social Security Number (XXX-XX-XXXX): _____

Date of Birth (MM/DD/YYYY): _____

Daytime Phone Number (XXX-XXX-XXXX): _____

Home Mailing Address: _____

Include full street address, (Apt # or PO Box if applicable),

City, State and Zip Code

E-mail Address: _____

I affirm the above information is accurate and complete to the best of my knowledge and belief, and submitted as true and correct under penalty of law per Section 4904 of the Pennsylvania Crimes Code.

Signature: _____

Date: _____

NOTRE DAME HIGH SCHOOL

CHEERLEADING FALL CLINIC

Interested in learning what it takes to be an ND cheerleader and perform in front of a crowd?
Sign up for the ND cheerleading fall clinic!

OCTOBER 18 AND 19 • 4-5:30 PM

NOTRE DAME GYMNASIUM

**FINAL PERFORMANCE FRIDAY 10/20 AT THE ND
FOOTBALL GAME**

We are looking for any girls in grades K-8 who are interested in learning from our varsity squad.

Bring a water bottle and a positive attitude!

-\$50 per child (t-shirts will be provided)

\$25 if your child attended the summer clinic in July

Registration can be paid through **Venmo** at:
@NotreDame-HighSchool

Be sure to indicate that the payment is for the cheer clinic.

Lady Crusaders Volleyball DIG PINK & CYO Night 2023

SAVE THE
DATE

*Lady
Crusaders*

VS

Easton

Thursday
October 5th

Notre Dame High School
3417 Church Rd
Easton, PA 18045

Game Time: JV : 6 pm V: 7 pm

*Raffle Baskets

*50/50

*You Got Pork'D

Food Truck

AND MORE



Thank you to all our 2023
Dig Pink Sponsors.

PROCEEDS WILL BENEFIT A FAMILY IN NEED

**Notre Dame Cheerleading
Fall Clinic Registration Form**

Child's Name: _____

Grade: _____

Parent's Name: _____

Parents Address: _____

Parent's Email: _____

T-shirt Size: Please check t-shirt size

YS _____

YM _____

YL _____

AS _____

AM _____

AL _____

AXL _____

Payment may be either by Venmo or check. If by check, please make the check out to Notre Dame High School.

You can mail your registration to:

Cheryl Fenton

c/o Notre Dame High School

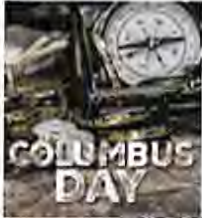
3417 Church Road

Easton, PA 18045

Registration due on or before October 18th.

St. Janes Elementary School

**October
2023**

Monday	Tuesday	Wednesday	Thursday	Friday
2 Homemade Baked Pasta with Cheese Mixed Vegetables Homemade Garlic Bread	3 Cheeseburger Crispy Potato Puffs Cold Alternative:	4 BBQ Chicken Sauce & Toss Sweet Corn	5 Honeyfire Kitchen Chicken Tenders Oven Baked Fries	6 Cheesy Stuffed Bread Sticks Tomato Sauce Steamed Broccoli
9  COLUMBUS DAY Cold Alternative:	10 General Tso's Chicken Roasted Mixed Veggies Rice	11 BBQ Pulled Pork Nachos Beans & Rice	12 Bacon Cheeseburger Oven Baked Fries	13 Margherita Flatbread Caesar Salad
16 Homemade French Toast Scrambled Eggs Hash Brown Potatoes	17 Crispy Chicken Drumstick Glazed Carrots Baked Potato Wedges Cold Alternative:	18 Hot Open Turkey Sandwich with Gravy Mashed Potatoes Mixed Vegetables	19 Famous Chili Cheese Fries Chili Roasted Broccoli	20 Early Dismissal No Lunch Served
23 Chicken Nugget Parm Sliders Oven Baked Fries Cold Alternative:	24 Beef Hot Dog on Bun Crispy Potato Puffs	25 Incredibowls Chicken & Vegetable Rice Mixed Vegetable Blend	26 Cheesy Lasagna Roll-Ups Steamed Italian Vegetables	27 Bacon Pizza Garden Salad
30 Homemade Pumpkin Pancakes Baked Potato Wedges Scrambled Eggs	31 Pizza Bagel Crispy Potato Puffs Cold Alternative:	Yogurt Lunch (Yogurt, String Cheese, Belly Bear Graham)		

Whitsons is Simply Rooted® in food and family, and our menus are nutritious and flavorful. View this menu on the mobile app, FDMealPlanner, or on the web at www.FDMealPlanner.com.

*Consuming raw or under cooked meat, poultry, seafood, shellfish or eggs may increase your risk of food borne illness, especially if you have certain medical conditions.

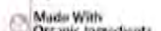
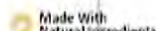
**Menu is subject to change, notice posted when available.

***In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. This institution is an equal opportunity provider.



All Lunches include an 8oz Water

Please note that all sides are included with main entree



Calling Seventh and Eighth Grade Gentlemen!



Join the "Sons of Saint Joseph" Group!

What? This is a club devoted to our spiritual father, St. Joseph. Each meeting will include prayer and discussion time followed by sports, such as football, kickball, basketball, and gaga ball.

When? The first Wednesday of the month (2:15 to 3:15 pm)

**October 4, November 1, December 6, January 10, February 7,
March 6, April 3, May 1 (Feast of St. Joseph the Worker)**

Why? St. Joseph is a powerful example and intercessor for the young gentlemen of our school. Wednesday is the day of the week traditionally devoted to St. Joseph!

Student Name: _____

Parent Signature: _____

* Limited to the first 20 students to sign up. Please return the bottom portion to Mr. Dicker ASAP.



SUPPORTING A CULTURE OF VOCATIONS

Pray for Our Seminarians

At the request of Bishop Schlert, St. Jane School will be participating in three (3) days of prayer, collecting money, and a dress-down day to help with the building of the new St. Charles Seminary being built in Lower Gwynedd, PA.

We will have our prayers on November 1st, 2nd, and 3rd; bring our collection to chapel for the liturgy on November 1st; and have our dress-down day on Friday, November 3.

Although NJH usually ask \$1 for a dress-down day, we would gladly welcome more for this very worthy cause.

Thank you for your support and generosity in this special Diocesan activity.